

EYES ONLY

4 June 1984

MEMORANDUM FOR: Director of Personnel

FROM: Executive Assistant to the DDCI

Bob,

1. Jack Blake stopped by to chat with John today and among other things expressed concern that CIRA had not been included in last October's retirement seminar. [] advised that neither CIRA nor AFIO had been included last time primarily because of unfavorable responses from participants and the desire for fresh blood for the seminar. [] mentioned that when CIRA participated in panel discussions, rather than hit on those items that Personnel had hoped, they degenerated into travel logs.

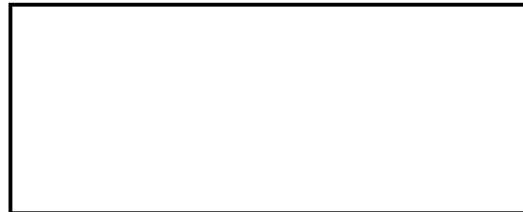
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2. John suggests that you include them next time but give them specific talking points that you would like them to address in panel sessions. For example, what kinds of things did they wish they had thought about before retiring that would have eased the transition, what things made the transition particularly difficult, etc.

3. I realize they may also want to give a brief membership pitch but considering that we sometimes call on them to be helpful, that may be a small price to pay.

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